

KENTISBEARE PARISH COUNCIL

Notice of a meeting of the Parish Council to be held on Tuesday 10th December 2024 at 7pm in Kentisbeare Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. The meeting will start following public question time.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies: Cllrs. Mr Neil Woofenden and Mrs Queenie Broom.
3. Declarations of Interest.
4. Approval of Minutes: of the Parish Council meeting held on 14/11/2024.
5. Matters Arising.

6. **Planning & Planning Correspondence/Information:**
 - 6.1 Applications to be considered by the Parish Council:
[-24/01722/CAT](#) Notification of intention to reduce the crowns of 2 Oak Trees by 4 mtrs within the Conservation Area
 - 6.2 Results of applications from Mid Devon District Council.
[24/01675/NMA](#) - Non Material Amendment to Planning Permission 22/00822/FULL to allow the addition of 2 new window openings on South elevation (Plot 1); relocation of chimney, removal of window on East elevation, formation of new window opening on North elevation and lowering of sill height on North elevation (Plot 2). Holmefield, Silver Street, Kentisbeare, EX15 2BW.
[23/00101/MARM](#) Reserved Matters for a new cricket facility consisting of 2 storey pavilion, scorers hut, ground equipment store, outdoor cricket nets, landscaping and parking following Outline approval 20/01452/MOUT - Land at NGR 305210 108255 Horn Road, Kentisbeare. Decision: Permitted with conditions to discharge.
 - 6.3 Culm Garden Village.
 - 6.4 [MDDC Public Consultation - Area B of the Tiverton Eastern Urban Extension.](#)
 - 6.5 Any other Planning Matters.

7. **Highways** - items to report and any other matters.

8. **Reports.**
 - 8.1 The Clerk.
 - 8.2 Reports from DCC & MDDC Councillors.
 - 8.3 P3 Footpaths, Parish Paths & Silver Wood.
 - 8.4 The Chairman.
 - 8.5 Any other reports.

9. **Finance.**
 - 9.1 Report & to note the balances
 - 9.2 To approve payments:

-Chq 2231	£ TBC	D Richmond Computer Services. Annual service & updates ref laptop.
-Chq 2233	£ 989.28	Clerk – salary and expenses.
-Chq 2234	£ 365.60	Countrywide Grounds Maintenance Ltd. Grass maintenance contract.
-Chq 2235	£ 266.18	M L Thorne. Website and e-newsletter.
-Chq 2236	£ 19.94	SMA Services. Payroll provider.

Finance Continued:

- 9.3 Requests for financial support (i) Citizens Advice, Torridge, North, Mid and West Devon (ii) Mid Devon Mobility.
- 9.4 Renewal of Grass Maintenance Contract.
- 9.5 Silver Wood.
- 9.6 Any other financial matters.

- 10. **Kentisbeare Play Area.**
 - 10.1 Pump (cycle) Track – update following recent meeting with contractor: (i) To agree on the timescale for commencement of works (ii) To agree on details for funding and phasing of the project.
 - 10.2 Any other matters.

- 11. **MDDC Community Risk Register.**

- 12. **Adoption of Policies.**
 - 12.1 Equality and Diversity Policy.
 - 12.2 Dignity at Work Policy.
 - 12.3 Disciplinary and Grievance Policy.

- 13. **Review of Standing Orders.**

- 14. **Correspondence & Any Consultations.** Various generic emails.
Consultations: [Ministry of Housing, Communities and local Government - Enabling remote attendance and proxy voting at local authority meetings](#)

- 15. **Items for information, future agenda items, and dates of future meetings.** Future meeting dates: 14/01/25 and 11/02/25. Apologies from Cllr. Allan for 11/02/25.