

## KENTISBEARE PARISH COUNCIL

### Notice of a meeting of the Parish Council to be held on Thursday 14<sup>th</sup> November at 7pm in Kentisbeare Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. The meeting will start following public question time.

**To Members of the Council:** You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

### AGENDA

1. Public Question Time.
2. Apologies: Cllrs. Mr Mark Kent, Mr Nick Allan and Mrs Queenie Broom.
3. Declarations of Interest.
4. Approval of Minutes: of the Parish Council meeting held on 01/10/2024.
5. Matters Arising.
  
6. **Planning & Planning Correspondence/Information:**
  - 6.1 Applications to be considered by the Parish Council.
    - [24/01479/LBC](#) Listed Building Consent for the replacement of roof tiles with natural slate. Lower Kingsford, Kentisbeare, EX15 2AU.
    - [24/01544/HOUSE](#) Erection of two-storey and single storey extensions. Honeysuckle Cottage, Kentisbeare, EX15 2AT.
    - [24/01585/CLU](#) Certificate of lawfulness for the existing use of a dwelling in breach of agricultural occupancy condition 2 of Planning Permission EN5449 for a period in excess of 10 years. Orway Crescent Farm, Kentisbeare, EX15 2EX.
  - 6.2 To note that the following application was considered under delegation, there were no objections – approved by MDDC: [24/01380/CAT](#) Notification of intention to reduce the crown to 1 Willow tree by 2m and 1 Cherry tree by 1.5m within the Conservation Area. 11 Silver Street, Kentisbeare, EX15 2BH.
  - 6.3 Results of applications from Mid Devon District Council.
    - [-24/01201/FULL](#) Erection of an agricultural storage building. Land and Buildings at NGR 307988 107341 Orway Porch Farm Kentisbeare Devon. Permission granted.
  - 6.4 Culm Garden Village.
  - 6.5 MDDC Licensing - To note that the 28 day period for the following application was restarted on 10/10/24; Notification of new premises licence: Land in front of adjacent to Croyle House, Kentisbeare, EX15 2AP. Grid Ref: ST06836 09451.
  - 6.6 Any other Planning Matters.
  
7. **Highways.**
  - 7.1 Report on recent meeting with Neighbourhood Highways Officer.
  - 7.2 Items to report and any other matters.
  
8. **Reports.**
  - 8.1 The Clerk.
  - 8.2 Reports from DCC & MDDC Councillors.
  - 8.3 P3 Footpaths, Parish Paths & Silver Wood. (i) Report on site meeting at Silver Wood: Cllr. Mrs Ellicott and the Clerk. (ii) DCC - PROW Officer and Parish maps: The Clerk. (iii) Any other matters.
  - 8.4 The Chairman.
  - 8.5 Kentisbeare Climate Action Group: Report following first meeting - Cllr. Forster.
  - 8.6 History Project update: Cllr. Mrs Downing.
  - 8.7 Any other reports.

**9. Finance.**

**9.1** Report & to note the balances - to note that cheque number 2217 was issued under delegation, for Deep Blue Logic for £813.19 for the purchase of a laptop for working on the History Project.

**9.2** To approve payments:

- Chq 2218 £ 216.22 Kentisbeare Village Hall. Hall hire and hire for Chill & Chat Coffee morning to 31/3/25.
- Chq 2219 £ TBC Clerk – salary and expenses.
- Chq 2220 £ 731.20 Countrywide Grounds Maintenance Ltd. Grass maintenance contract - Sept & Oct.
- Chq 2221 £ 60.00 Devon Association of Local Councils. Conference attendance fee re: Clerk.
- Chq 2222 £ 120.00 Project Cosmic. SSL Server Certificate.
- Chq 2223 £ 9.97 SMA Services. Payroll provider.
- Chq 2224 £ 400.00 DCC. HGV Road sign.
- Chq 2225 £ 66.00 J Batten. Hedge trimming at Kentisbeare Play Park.
- Chq 2226 £ 230.88 MDDC. Bin emptying 6 months - Rectory Road.
- Chq 2227 £ 156.00 MDDC. Bin emptying 6 months - Silver Park.
- Chq 2228 £ 302.64 MDDC. Bin emptying 6 months – Blackborough Woods.
- Chq 2229 £ 266.18 M L Thorne. Website and e-newsletter.
- Chq 2230 £ TBC Society of Local Council Clerks. Membership Renewal.
- Chq 2231 £ TBC D Richmond Computer Services. Annual service & updates ref laptop.

**9.3** Churches Action Housing Team (CHAT) – request for financial support.

**9.4** Renewal of Membership to The Campaign to Protect Rural England (CPRE).

**9.5** Kentisbeare Parish Website. (i) Advertising costs for 2025 (ii) Project Cosmic – web hosting cost from February 2025. (iii) Annual quotation for website, e-newsletter and social media works.

**9.6** To confirm costs for 2025 (i) Allotment rental (ii) Use of office equipment by the Clerk as Booking Secretary for Kentisbeare Village Hall.

**9.7** Utility Warehouse Annual Best Tariff Notification.

**9.8** Notification of date of deadline for submission of Parish Precept to MDDC – 22/01/25.

**9.9** NALC Salary Scales.

**9.10** Any other financial matters.

**10. Kentisbeare Play Area.**

**10.1** Update on cycle track.

**10.2** Annual Inspection Report.

**10.3** Any other matters.

**11. Update on the possibility of entering Britain In Bloom:** Cllr. Forster.

**12. Christmas Lights.**

**13. Blackdown Hills Parishes Network.** (i) Flir C5 Thermal Imaging Camera (ii) Any other matters - the Blackdown Practice.

**14. Correspondence & Any Consultations.** Correspondence: Connecting Devon and Somerset (CDS) update. Clerks & Councils Direct. Various generic emails.

Consultations: [Devon and Somerset Fire and Rescue - Precept consultation.](#)

[MDDC - Let's Talk Mid Devon, Residents' Survey 2024.](#)

**15. Items for information, future agenda items, and dates of future meetings.** Future meeting dates - 10/12/24 and 14/01/25.