

KENTISBEARE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 6th August 2024 at 7pm in Kentisbeare Village Hall.

Present: Cllrs. Mr Nick Allan (Chairman), Mrs Felicity Ryan, Oliver Forster, Mark Kent, Martin Disney, Mrs Elise Ellicott and the Clerk.

103/08/24. Public Question Time: None.

104/08/24. Apologies: Cllrs. Mrs Queenie Broom, Neil Woofenden, Mrs Lorna Downing, Edd Southerden, MDDC Cllrs. Cathy Connor and Andrea Glover and DCC Cllr. John Berry. It was further agreed, for personal reasons, to accept apologies from Cllr. Mrs Queenie Broom for six months.

105/08/24. Declarations of Interest: None.

106/08/24. The Minutes of the Parish Council meeting held on 11/06/2024 were approved and duly signed by the Chairman.

107/08/24. Matters Arising: None.

108/08/24. Planning & Planning Correspondence/Information:

a) Applications considered by the Parish Council.

-24/01075/HOUSE Erection of single storey extension to accommodate indoor swimming pool. Highwood Grange, Kentisbeare. EX15 2AH. No objections.

-24/01054/FULL Erection of replacement self-build dwelling, carport and garden stores following demolition of existing dwelling, garage/stores. Postwood Gardens, Kentisbeare, EX15 2BS. No objections.

-24/00686/HOUSE Erection of two-storey front and side extensions and external alterations following demolition of existing attached garage. Wressing Barton, Kentisbeare, EX15 2AR. No objections.

b) Results of applications from Mid Devon District Council.

24/00223/FULL (additional info and revised drawings) Erection of 4 dwellings following the demolition of agricultural buildings utilising the Class Q fallback position (23/01061/PNCOU). Land & Buildings at NGR 306854 108424 (Ford Farm) Fore Street, Kentisbeare. Permitted with conditions to discharge.

24/00591/HOUSE Erection of garage/carport and BBQ cabin. 3 High Street, Kentisbeare. EX15 2AA. Permitted with conditions to discharge.

24/00659/LBC Listed Building Consent for installation of reversible opaque/frosted secondary glazing to first floor landing window on the northern elevation. Court Barton, Cotters Close, Kentisbeare, EX15 2BG. Approved.

24/00816/FULL Erection of an agricultural building. Land & Buildings at NGR 307056 109615 Homeleigh, Croyle, Kentisbeare. Approved.

c) Culm Garden Village: The Chairman and Vice-Chairman were unable to attend the last meeting of the Delivery Board and feedback will be requested.

d) Any other Planning Matters: None.

109/06/24. Highways. Cllr. Mrs Ellicott arrived.

a) Road Crossing in Kentisbeare: Following receipt of an email from a concerned member of the public regarding road safety in Kentisbeare, at school start and finish times and the possibility of a traffic safety measure such as a Zebra Crossing or a School Patrol Crossing Officer - the DCC Road Safety Team has confirmed via the Neighbourhood Highways Officer (NHO), that this does not meet the criteria. There are options such as a Volunteer School Crossing Marshall or a Walking Bus of which DCC could provide information.

The Clerk will respond with the feedback and details will be sent to Kentisbeare Primary School with a suggestion that the school make enquiries with the Road Safety Team at DCC.

b) Disabled Bay in Kentisbeare Village Square: The NHO has confirmed that there is no record of the original applicant and that the existing bay could be moved, if after notice no-one comes forward to use it. It was agreed to request for the existing bay to be removed and for a general use disabled bay to be remarked at the road junction.

c) Items to report and any other matters: The Clerk gave an update on previous queries where works are awaited. Cllr. Forster will endeavour to speak to the landowners regarding the possibility of cutting the hedge back further at Post Cross – the NHO has confirmed that it is not a safety defect. Cllr. Kent has submitted a report to DCC for re-painting of the “Give Way” lines in the square and the Clerk will request an update from the NHO.

110/08/24. Reports.

- a)** The Clerk – the Clerk will attend website training shortly and will also make enquires about gov.uk domains following attendance at a recent session. The Clerk’s laptop will be serviced. It is hoped to make arrangements to look at “Community Planning” later in the year.
- b)** Reports from DCC & MDDC Councillors: None; DCC Cllr. Berry has forwarded various generic emails for information.
- c)** P3 Footpaths and Parish Paths: The P3 Co-ordinator Cllr. Mrs Ellicott reported on the series of summer walks which have been a success, with over 40 people attending the first walk being the memorial walk. The Clerk will contact DCC regarding one of the permissive paths.
- d)** The Chairman: None.
- e)** Any other reports: None.

111/08/24. FINANCE.

a) A report was given – balances were noted and income and expenditure figures for the first quarter had been completed. Direct Debits taken: Nest £80.74 on 26/07 & 02/07 & 03/06, EDF £28 on 10/07 & 10/06, Utility Warehouse £44.05 on 31/07 & 28/06. Transfer of £10,000 to the notice account on 22/07/24. Credits received: Donations for pump track – Voiceworx 29/07 - £200, Culm Valley Orchestra 08/07 - £150, Open Gardens 12/06 - £239.50. Website advertising 17/06 - £30.

b) Payments were approved:

-Chq 2193	£	266.18	M L Thorne. Website and e-newsletter.
-Chq 2194	£	911.44	Clerk – salary and expenses.
-Chq 2195	£	9.97	SMA Services. Payroll provider.
-Chq 2196	£	175.00	S & R Taverns Ltd. Refreshments re: Parish Walk.
-Chq 2197	£	51.58	Computerlink Leicester Ltd. Printer cartridges.
-Chq 2198	£	365.60	Countrywide Grounds Maintenance Ltd. Grass maintenance contract

c) Payments made under delegation due to the summer recess were noted – as circulated to all:

-Chq 2185	£	9.97	SMA Services. Payroll provider.
-Chq 2186	£	887.83	Parish Clerk. Salary and expenses.
-Chq 2187	£	67.80	HMRC. Quarterly PAYE.
-Chq 2188	£	604.80	MDDC Play area inspections.
-Chq 2189	£	578.00	N Page. P3 works.
-Chq 2190			Spoilt cheque
-Chq 2191	£	266.18	M Thorne. Website.
-Chq 2192	£	859.70	Countrywide Grounds Maintenance. Grass maintenance & play area cleaning.

d) Annual grants – to agree on the amount for each of the two sports clubs: Following agreement of £1800 for the sports clubs at the Precept meeting and subsequent details received from Kentisbeare Football Club and Kentisbeare Cricket Club of planned improvements, it was agreed for a grant of £900 for each club; payment will be raised at the next meeting.

e) Parish Council Bank Accounts: Following completion of income and expenditure figures for the first quarter and details of the three bank accounts, it was agreed that the reserve account should remain open as the notice account is a 95-day notice account - £10,000 will be transferred from the Treasurer’s account to the reserve account.

f) Laptop for History Project: The Clerk reported on behalf of Cllr. Mrs Downing and it was agreed for the purchase of a laptop; to be discussed further when Cllr. Mrs Downing is present.

g) Countrywide Grounds Maintenance Ltd., – installation of benches and noticeboard. Following a recent meeting with the grass maintenance contractor and the Clerk a quotation was agreed from CGM Ltd., as Chapter 8 trained contractors, to fit two new benches and a new noticeboard together with moving the existing noticeboard in the village square.

h) Any other financial matters: The Clerk reported on the dates for the Notice of Public Rights and Notification of Unaudited Annual Governance Accountability Return as 21/06 to 01/08/24.

112/08/24. Kentisbeare Play Area.

a) Update on Cycle Track: (i) The Clerk reported on recent donations from Kentisbeare Village Hall (KVH), Voiceworx, Open Gardens (via the Chairman) and Culm Valley Orchestra, for which councillors are most grateful; the Clerk thanked the Chairman and written thanks will be sent electronically to the other organisations. KVH is to host a family bingo night in November to raise funds. (ii) The Clerk reported on recent communication with the contractor and the agent and Devon Communities together regarding funding. An informal meeting will be held with the contractor and the agent in September to discuss options with reference to making a start with existing funds and ideas regarding how to obtain the extra funding .

b) Any other matters: Following a site meeting with the Clerk and CGM Ltd., CGM Ltd., will supply a quotation for re-painting various pieces of equipment as required.

113/08/24. To discuss the possibility of entering South West In Bloom: Cllr. Forster – deferred to a future meeting.

114/08/24. Heritage Assets: The Clerk reported on current listings as previously made by the Parish Council and will make enquiries with MDDC regarding protection and possible further listings.

115/08/24. Kentisbeare Village Tree: Following enquiries regarding the ownership of the tree being passed to the Parish Council, it was agreed not to pursue this at the moment but to apply for a Tree Preservation Order to be placed on the tree later in the year.

116/08/24. Possible Library Space: Ideas for a possible space were discussed and Cllr. Kent will speak to The Wyndham Arms in the first instance.

117/08/24. Correspondence & Any Consultations. Correspondence: Clerks and Councils Direct. Thank you from Blackborough Village Hall Treasurer and Sainthill Church Treasurer. Campaign re: Safety of Lithium ion Batteries and e-bikes and scooters. Various generic emails.

Consultations (consultations were noted, no comments): MDDC; The Grand Western Canal – Conservation Area & Management Plan. Licensing Act 2003 - Statement of licensing policy. Gambling Act 2005 - Statement of principles.

118/08/24. Items for information, future agenda items, and dates of future meetings: Future meeting dates to be confirmed.