

KENTISBEARE PARISH COUNCIL

Notice of a meeting of the Parish Council to be held on Tuesday 11th June 2024 at 7pm in Kentisbeare Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. The meeting will start following public question time.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Public Question Time.
2. Apologies: Cllrs. Nick Allan and Mrs Elise Ellicott.
3. Declarations of Interest.
4. Approval of Minutes: of the Annual Parish Meeting and of the Annual Parish Council meeting both held on 14/05/24.
5. Matters Arising.

6. **Planning & Planning Correspondence/Information:**
 - 6.1 Applications to be considered by the Parish Council.
 - [24/00817/FULL](#) Erection of an agricultural building. Land at NGR 307532 109772 Highwoods Farm, Kentisbeare.
 - [24/00816/FULL](#) Erection of an agricultural building. Land & Buildings at NGR 307056 109615 Homeleigh, Croyle, Kentisbeare.
 - [24/00722/FULL](#) Erection of a dwelling following demolition of existing bungalow. Springfield, Kentisbeare, EX15 2AA.
 - [24/00659/LBC](#) Listed Building Consent for installation of reversible opaque/frosted secondary glazing to first floor landing window on the northern elevation. Court Barton, Cotters Close, Kentisbeare, EX15 2BG.
 - [24/00223/FULL](#) (additional info and revised drawings) Erection of 4 dwellings following the demolition of agricultural buildings utilising the Class Q fallback position (23/01061/PNCOU). Land & Buildings at NGR 306854 108424 (Ford Farm) Fore Street, Kentisbeare.
 - 6.2 Results of applications from Mid Devon District Council.
 - [24/00645/NMA](#) Non-Material Amendment for 22/00822/FULL to allow alterations to both roof pitches, fenestration and window locations and increase number of PV panels. Holmefield, Silver Street, Kentisbeare. EX15 2BW. Permission granted.
 - 6.3 Culm Garden Village.
 - 6.4 Any other Planning Matters. (i) Notification of Lightwood Land consultation dates.

7. **Highways**
 - 7.1 Kentisbeare Village Tree.
 - 7.2 Items to report and any other matters.

8. **Reports.**
 - 8.1 The Clerk.
 - 8.2 Reports from DCC & MDDC Councillors.
 - 8.3 P3 Footpaths and Parish Paths.
 - 8.4 The Chairman/Vice-Chairman.
 - 8.5 Any other reports. (i) Report on visit to MDDC Waste and Recycling Depot, Cllr. Mrs Broom & the Clerk.

9. Finance.

9.1 Report & to note the bank balance.

9.2 To approve payments:

- Chq 2172 £ 266.18 M L Thorne. Website and e-newsletter.
- Chq 2173 £ tbc Clerk – salary and expenses.
- Chq 2174 731.20 Countrywide Grounds Maintenance Ltd. Grass maintenance contract April & May.
- Chq 2175 £ 9.97 SMA Services. Payroll provider.
- Chq 2176 £ 372.00 Kentisbeare Village Hall. Hall hire and annual storage hire.
- Chq 2177 £ 168.00 Microshade Business Consultants Ltd. DPO Service 2024/25.
- Chq 2178 £ 30.60 E Southerden. Travel expenses re: BHNP visit.

9.3 Annual grants – to raise cheques for the annual grants as agreed at the precept meeting:

Village Halls - Blackborough Village Hall (Cq 2179 - £1000), Kentisbeare Village Hall (Cq 2180 - £1000)
Churchyard grants - Blackborough PCC (Cq 2181 £300), Kentisbeare PCC (Cq 2182 £1500),
Sainthill Baptist Church (Cq 2183 £300). Sainthill Youth Club (2183 £500) - *note cheque number 2183 is for £800 and covers both the youth club and the church yard.*

9.4 Updated Clerk's literature – Lexis Nexis, Clerk's Manual.

9.5 Parish benches - quotation for replacement benches at Kentisbeare Village Hall and the Eel Pool.

9.6 Village Noticeboards – update on possible locations and cost for additional.

9.7 Update on opening a 95 day notice account with Lloyds Bank.

9.8 Annual Governance & Accountability Return (AGAR) & Audit 2023/24.

9.8.1 Internal audit – to note the internal audit report.

9.8.2 Section 1 – To approve The Annual Governance Statement 2023/24.

9.8.3 Section 2 - The Accounting Statements for 2023/24. (i) To consider the Accounting Statements.

(ii) To approve the Accounting Statements. (iii) Signature of the Accounting Statements by the Chairman of the meeting.

9.9 Any other financial matters.

10. Kentisbeare Play Area.

10.1 Update on cycle track.

10.1 Annual survey of night time landing site and upcoming survey of light.

10.2 Any other matters.

11. Advisory groups - to agree for a Community Wellbeing Group and for Cllr. Mrs Ryan to be the representative.

12. Correspondence & Any Consultations. CPRE. Thank you from Chill & Chat Coffee Morning organiser.

13. Items for information, future agenda items, and dates of future meetings.