

KENTISBEARE PARISH COUNCIL

Website: www.info@kentisbeare.net

Chairman: Nick Allan. Email: nick@kentisbeare.net Parish Clerk: Email: info@kentisbeare.net

Notice of the Annual Meeting of the Parish Council to be held on Tuesday 14th May 2024 in Kentisbeare Village Hall.
This meeting will start at approximately 7.30pm, immediately following the Annual Parish Meeting which starts at 7pm.
Members of the Public are invited to attend and may address the Council in Public Question Time.

Public Question Time. At the discretion of the Chairman, public question time is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman.

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Election of Officers:

- 1.1 Chairman. a) Chairman to sign a Declaration of Acceptance of Office form.
- 1.2 Vice Chairman. a) Vice-Chairman to sign a Declaration of Acceptance of Office form.

2. Apologies: Cllr. Mrs F Ryan.

3. Declarations of Interest.

4. Appointment of Representatives to Advisory Groups:

- 4.1 Planning.
- 4.2 Finance.
- 4.3 The Parish Paths and Silver Wood.
- 4.4 Playing Field.
- 4.5 Cycle Track.
- 4.6 Highways.
- 4.7 Website.
- 4.8 Personnel.
- 4.9 History.

5. Appointment of Representatives to:

- 5.1 Kentisbeare Village Hall Committee.
- 5.2 Blackdown Hills Rural Partnership & Parishes Network (BHPN).
- 5.3 Culm Garden Village Proposal. (i) Delivery Board. (ii) Stakeholder Forum.

6. **Approval of minutes:** of the Parish Council meeting held on 9th April 2024.

7. **Matters Arising.**

8. Planning.

8.1 **Applications to be considered by the Parish Council.**

[24/00591/HOUSE](#) Erection of garage/carport and BBQ cabin. 3 High Street, Kentisbeare. EX15 2AA.

8.2 Results of applications from Mid Devon District Council.

24/00279/FULL Erection of a storage shed over existing yard area. Land and Buildings at NGR 308064 107301 Orway Porch, Kentisbeare. Approved.

24/00217/HOUSE Erection of a 2 storey side extension. 3 Wressing View, Kentisbeare. EX15 2DL. Approved.

24/00179/LBC Listed Building Consent for the stabilisation and protection of the dilapidated Grade II listed farmhouse. Sanders Farm, Croyle, Kentisbeare. EX15 2AN. Listed Building Consent.

8.3 Culm Garden Village Proposal.

8.4 Any other planning matters.

9. Highways

10. Reports.

10.1 The Clerk.

10.2 The Chairman. [Community Library Support Fund.](#)

10.3 Reports from DCC & MDDC Councillors.

10.4 P3 Parish Paths and Silver Wood.

10.5 Any other reports.

11. Finance.

11.1 Report & to note the bank balance.

11.2 To approve payments:

-Chq 2162 £ 10.97 SMA Services. Payroll provider.

-Chq 2163 £ 266.18 M Thorne. Website & newsletter.

-Chq 2164 £ 600.00 Project Cosmic. Annual support contract & mandatory security updates.

-Chq 2165 £ 3906.00 T K Play Ltd. Maintenance work at Kentisbeare Park.

-Chq 2166 £ 689.52 MDDC. Bin emptying costs.

-Chq 2167 £ 49.18 Devon Association of Local Councils (DALC). VAT (omitted from original invoice).

-Chq 2168 Spoilt cheque

-Chq 2169 £ tbc Clerk. Salary and expenses.

-Chq 2170 £ 36.00 DALC. Attendance of Clerk at webinar.

11.3 Parish Council Insurance Renewal. Cheque 2171.

11.4 Countrywide Grounds Maintenance Ltd., update on costs for grass cutting.

11.5 Lloyds Bank - to consider opening a notice account to hold an amount of reserve funds.

11.6 General Parish Maintenance required.

11.7 Quotation from Devon Communities Together (DCT) re: assistance with applying for funding for the cycle track.

11.8 Any other financial matters to be noted.

12. Kentisbeare Play Area.

12.1 Update on cycle track. (i) Possible assistance from DCT.

12.2 Any other matters: (i) Cleaning of equipment.

13. Update re: Kentisbeare Village Store and Post Office.

13.1 [Notification from The Post Office regarding the closure of Kentisbeare Post Office.](#)

14. Kentisbeare Village Tree.

15. Correspondence & Any Consultations. Clerks and Councils Direct.

16. Items for information, future agenda items, and dates of future meetings. Next meeting – 11/06/24.